

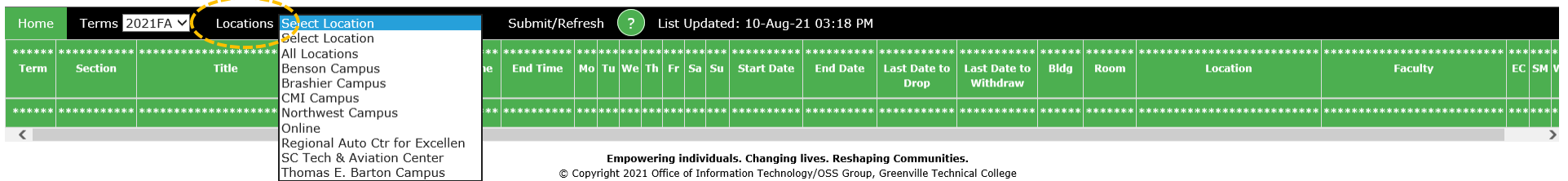


How to Use the Course Schedule

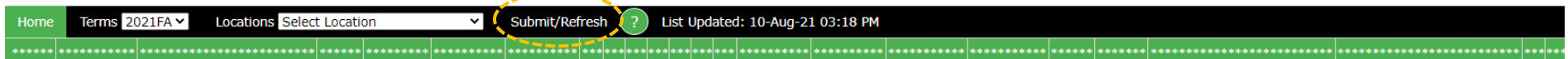
Step 1: Chose the correct term from the TERMS dropdown menu.



Step 2: Select a campus from the LOCATIONS dropdown menu. Notes: For all campuses, select All Locations. For the Barton (main) Campus, select Thomas E. Barton Campus. For fully online offerings, select Online.



Step 3: Select Submit/Refresh. Note: The system updates every 3 minutes.



Course Schedule Menu Explanations: (The numbers on the menu bar correspond to the numbers in the explanations on the next page.)

1	2	3	4	5	6	7	8	9	10	11	12	13	14											
Term	Section	Title	Hours	Method of Instruction	Start Time	End Time	Mo	Tu	We	Th	Fr	Sa	Su	Start Date	End Date	Last Date to Drop	Last Date to Withdraw	Bldg	Room	Location	Faculty	EC	SM	WC
2021FA	ACC-101-013	Accounting Principles I	3.00	LEC	11:10 AM	12:30 PM	Y	Y						8-23-2021	12-6-2021	8-28-2021	10-29-2021	103	243	Thomas E. Barton Campus	Welchel, Samuel	23	24	0
2021FA			3.00	EXAM	11:00 AM	1:30 PM		Y						12-8-2021	12-8-2021	8-28-2021	10-29-2021	103	243	Thomas E. Barton Campus	,	23	24	0
2021FA	ACC-101-021	Accounting Principles I	3.00	LEC	8:00 AM	9:20 AM	Y	Y						8-24-2021	12-2-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	Sheaffer, Thomas	5	24	0
2021FA			3.00	EXAM	8:00 AM	10:30 AM	Y							12-7-2021	12-7-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	,	5	24	0
2021FA	ACC-101-022	Accounting Principles I	3.00	LEC	9:35 AM	10:55 AM	Y	Y						8-24-2021	12-2-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	Welchel, Samuel	12	24	0
2021FA			3.00	EXAM	8:00 AM	10:30 AM		Y						12-9-2021	12-9-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	,	12	24	0
2021FA	ACC-101-023	Accounting Principles I	3.00	LEC	11:10 AM	12:30 PM	Y	Y						8-24-2021	12-2-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	Welchel, Samuel	13	24	0
2021FA			3.00	EXAM	11:00 AM	1:30 PM	Y							12-7-2021	12-7-2021	8-31-2021	11-1-2021	103	243	Thomas E. Barton Campus	,	13	24	0
2021FA	ACC-101-731	Accounting Principles I	3.00	LEC	6:00 PM	8:00 PM		Y						8-25-2021	12-1-2021	9-1-2021	11-2-2021	103	243	Thomas E. Barton Campus	Sheaffer, Thomas	12	24	0
2021FA			3.00	INT										8-25-2021	12-13-2021	9-1-2021	11-2-2021	ONL	ONL	Thomas E. Barton Campus	,	12	24	0
2021FA			3.00	EXAM	6:00 PM	9:00 PM		Y						12-8-2021	12-8-2021	9-1-2021	11-2-2021	103	243	Thomas E. Barton Campus	,	12	24	0
2021FA	ACC-101-FW1	Accounting Principles I	3.00	INT										9-20-2021	12-13-2021	9-23-2021	11-4-2021	ONL	ONL	Online	McCorkle, Emily	10	10	2
2021FA	ACC-101-W01	Accounting Principles I	3.00	INT										8-23-2021	12-13-2021	8-28-2021	10-29-2021	ONL	ONL	Online	Sheaffer, Thomas	24	25	0
2021FA	ACC-101-W02	Accounting Principles I	3.00	INT										8-23-2021	12-13-2021	8-28-2021	10-29-2021	ONL	ONL	Online	Beck, Tony	25	25	1

Course Schedule Menu Explanations: (The numbers in the menu from the previous page correspond to explanations below.)

1. **Term** – Term for registration.
2. **Section** – The section includes course prefix, course number, and section number.
 - Course Prefix Examples – CRJ – Criminal Justice, ENG - English, MAT - math, and RDG – Reading
 - Course Number connects to specific course. Examples ENG 032, ENG 100, ENG 101, ENG 102
 - Course Section connects to date, time, days, campus/offering, room, and instructor. The first digit or letter usually indicates the campus or location or some other designation.

- Examples of section numbers:

001 - Barton
B01 - Brashier
C01 - CMI
D01 - SCTAC (Donaldson)
F01 - Flex
FN1 - Flex Northwest

FW1 - Flex Online
G01 - Benson
GV1 - Benson – Visual Arts
H01 - Honors
HW1 - Honors Online
J01 - Early College

M01 - McKinney Automotive
S01 - Synchronous online
U01 - University Center
W01 - Online/Internet/Web
WF1 or FW1 - Flex Online
X01 - Offsite

3. **Course Title** – Title of course from GTC Student Handbook and Catalog.
4. **Credit Hours** – Number of credit hours awarded for the course.
5. **Method of Instruction** – Method of instruction indicates how instruction will be delivered.

LEC - Lecture
L-L – Lecture and Lab

EXAM – date and location of final exam
LAB – Laboratory

INT - Online
COO - Co-op

6. **Start Time and End Time** – Start time indicates the time the course begins. End time indicates time the course ends.
7. **Mo Tu We Th Fr Sa Su** – Indicates the day(s) of the week the course meets. The day(s) the course meets are indicated with a “Y” under the day(s).

Mo = Monday
Th = Thursday
Su = Sunday

Tu= Tuesday
Fr = Friday

We = Wednesday
Sa = Saturday

8. **Start Date and End Date** – Start date indicates the date the course begins. End date indicates the last day of the course. Note: GTC has classes beginning on many different dates throughout the term.

9. **Last Date to Drop** – Each section has a specific range of dates at the beginning of the course when a student can add or drop a course. Drop ensures class does not appear on a transcript, does not count as an attempt on a class, and grants a 100% refund of tuition.
(Enrollment fee may apply)
10. **Last Date to Withdraw** – Each section has a specific last date to withdraw from a course. Must withdraw by this date to avoid grade penalty.
11. **Bldg. / Room** – Bldg. designates the building where the course will be taught. Room specifies the classroom number. Note: Synchronous online courses will show a code of ONL in the Bldg. / Room area when the course meets at a specific time online.
12. **Location** – Location shows the campus where the course will be offered. Thomas E. Barton is the Barton Campus on South Pleasantburg Drive. When online is listed under location, it indicates the course will be fully online.
13. **Faculty** – The faculty teaching the section of the course will be listed under Faculty.
14. **EC | SM | WL** - Section enrollment information
 - **EC** = Enrollment Count – number enrolled
 - **SM** – Section Max – The maximum number allowed to enroll in a section.
 - **WL** – Waitlist – Number of students on waitlist.

Course Offering Explanations:

Classroom course – Meets on a specific day and time in a physical classroom.

Online course – Fully online with no specific meeting time.

Synchronous Online course – Meets on specific day and time online via Zoom.

Hybrid - Meets one day in the classroom on a specific day and time. The remainder of work is completed online with no designated time. (Note some hybrid courses do not meet every week on campus.)

Hybrid/Synchronous course - Meets one day in the classroom on a specific day and time and one day at a specific day and time online via Zoom.

Greenville Technical College reserves the right to cancel classes and change course location, times, dates and instructors when necessary.