



COURSE REGISTRATION FORM

To Register Online: Go to www.gvltec.edu/edct. Use Course Search or click on your area of interest and follow the links to find your course. Then click on the register button and follow the instructions for registering.

To Register By Phone: Call EDCT Registration at **(864) 250-8800**
Toll Free (In SC): (800) 922-1183
Toll Free (Outside SC): (800) 723-0673

To Register By FAX: Complete this form and FAX to: **(864) 250-8477**

To Register By Mail: Enclose a check made payable to *Greenville Technical College*
And mail to: **Greenville Technical College**
EDCT Registration
MS 5011
PO Box 5616
Greenville, SC 29606-5616

COURSE INFORMATION

Date: _____
Course Title: _____ Course #: _____
Course Start Date/End Date: _____ Course Time: _____
Course Fee: \$ _____

PAYMENT

- Check enclosed
 Pay By Credit Card (enter card info below): Visa MasterCard Discover
 Bill Company: **PO# REQUIRED** (complete company info below)

Card# _____ Exp. Date _____
Company Contact: _____ PO # _____
Company: _____ Phone # _____
Company Address: _____
City: _____ State: _____ Zip: _____
Authorized Signature _____ Total Amount: \$ _____

STUDENT INFORMATION (Please Print Clearly)

Student Name: _____ SS# _____
Email Address: _____ Date of Birth: _____
Address: _____
City: _____ State: _____ Zip: _____
Day Phone#: _____ Evening Phone#: _____

Cancellation Policy: Seven days advanced notice is required for cancellation. Withdrawals and/or class transfers made with less than seven days' notice will result in forfeiture of total course fee. A processing charge of \$25 will be charged for cancellations of courses under \$500 and \$75 for cancellations of course over \$500.