

# Management Associate in Applied Science

## Mission Statement

The mission of the Management program is to provide students with a foundation in management skills that will prepare them for entry-level managerial positions. This is accomplished through a varied curriculum which includes the application of critical thinking, decision-making, leadership skills, professional communication skills, and cultural diversity.

## Entrance Requirements:

Acceptable ASSET or COMPASS score, plus high school diploma

## Type of Program:

Day, night or online

## Type of Degree:

Associate degree

## Employment Opportunities:

Industry, restaurants, retail stores, service companies

- This program trains students in planning, organizing, leading and controlling techniques and prepares them to fill entry-level managerial positions.
- This program is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).
- Transfer agreements with local universities make it possible to get an associate degree from Greenville Tech as part of work toward a bachelor's degree in Business Administration from an articulating college or university. Currently, transfer agreements are in place with Southern Wesleyan University, Strayer University, Limestone College, Morris College, Allen University, and Webster University. In addition, a transfer agreement is in place with Franklin University where a bachelor's degree may be earned online.
- Selected courses will transfer to the Furman University Undergraduate Evening Studies Bachelor of Liberal Arts degree.
- To graduate with an associate degree, candidates must meet the computer competency requirement by taking CPT 101 (EGR 130 may be substituted with departmental approval) or by passing the exemption exam at a cost to be assessed by the college.
- All courses beginning with a prefix of BUS or MGT require students to have computer access for use with WebCT.
- Most courses are a prerequisite for another course in the program. Students must earn a "C" or higher in prerequisite courses before enrolling in higher level courses. Check the Course Descriptions in the catalog or with an advisor for additional information.

## Recommended Program Schedule

### *First Semester - Fall*

ENG 101 English Composition I*	3.0
MAT 155 Contemporary Mathematics*	3.0
or	
MAT 102 Intermediate Algebra*	
MGT 101 Principles of Management	3.0
Social Science Elective*	3.0

### *Second Semester - Spring*

ACC 101 Accounting Principles I	3.0
or	
ACC 115 Managerial Accounting	
CPT 101 Introduction to Computers	3.0
MGT 150 Fundamentals of Supervision	3.0
SPC 205 Public Speaking*	3.0

***Third Semester - Summer***

BAF 101	Personal Finance	3.0
BUS 121	Business Law I	3.0
MGT 201	Human Resource Management	3.0
MGT 270	Managerial Communications	3.0

***Fourth Semester - Fall***

BAF 201	Principles of Finance	3.0
MGT 120	Small Business Management	3.0
MKT 101	Marketing	3.0
MMT 101	Introduction to Materials Management	3.0
	Elective	3.0/4.0
	(Chosen from list below)***	

***Fifth Semester - Spring***

ECO 105	Introduction to Economic Principles*	3.0
	or	
ECO 210	Macroeconomics*	
	or	
ECO 211	Microeconomics*	
MGT 240	Management Decision Making**	3.0
BUS 250	Introduction to International Business	3.0
	Humanities/Fine Arts Elective*	3.0/4.0

***Sixth Semester - Summer***

	Elective	3.0/4.0
	(Chosen from list below)***	

**Total credit hours** **66.0/69.0**

\*General Education course

\*\*Students must receive a grade of "C" or higher in this course to be eligible for graduation.

Note: Please contact your advisor for recommended evening, part-time, or online course schedules.

**\*\*\* Electives:**

ACC 102	Accounting Principles II	3.0
ACC 150	Payroll Accounting	3.0
BAF 150	Principles of Bank Operations	3.0
BAF 260	Financial Management	3.0
BUS 110	Entrepreneurship	3.0
BUS 128	Employment Law	3.0
BUS 136	Compensation and Benefits Analysis	3.0
BUS 210	Introduction to E-Commerce in Business	3.0
BUS 220	Business Ethics	3.0
BUS 230	Purchasing	3.0
BUS 270	SCWE in Business	3.0
CPT 270	Adv. Microcomputer Applications	3.0
ECO 210	Macroeconomics	3.0
ECO 211	Microeconomics	3.0
ENG 102	English Composition II	3.0
FRE 101	Elementary French I	4.0
FRE 102	Elementary French II	4.0

GER	101	Elementary German I	4.0
GER	102	Elementary German II	4.0
IST	225	Internet Communications	3.0
IST	227	Internet Operations and Management	3.0
IST	237	Intermediate Web Design	3.0
MGT	210	Employee Selection and Retention	3.0
MGT	255	Organizational Behavior	3.0
MKT	110	Retailing	3.0
MKT	120	Sales Principles	3.0
MKT	130	Customer Service Principles	3.0
MKT	240	Advertising	3.0
MKT	245	Promotional Strategies	3.0
MKT	268	Marketing Research	3.0
SPA	101	Elementary Spanish I	4.0
SPA	102	Elementary Spanish II	4.0
SPA	105	Conversational Spanish	3.0
SPC	208	Intercultural Communication	3.0