

Accounting Certificate in Business

Entrance Requirements:

Acceptable ASSET or COMPASS score.

Type of Program:

Day or evening.

Type of Degree:

Certificate.

Employment Opportunities:

Small businesses and service companies.

- This certificate provides training for students seeking accounting skills.
- Students must receive a grade of C or higher in all courses to be eligible for graduation.
- Courses must be completed within five years or by permission of the department head.
- This program is accredited by the Association of Collegiate Business Schools and Programs (ACBSP).

Recommended Program Schedule

First Semester

ACC	101	Accounting Principles I**	3.0
CPT	101	Introduction to Computers**	3.0

Second Semester

ACC	102	Accounting Principles II**	3.0
ACC	246	Integrated Accounting Software*****	3.0

Third Semester

ACC	201	Intermediate Accounting I***	3.0
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Fourth Semester

ACC	245	Accounting Applications****	3.0
ENG	165	Professional Communications*/*****	3.0

Total credit hours **21.0**

*General Education course.

**Offered Fall, Spring, and Summer semesters.

***Offered Fall Semester only.

****Offered Spring Semester only.

*****Offered Fall and Spring semesters,
not Summer Semester.