

Paralegal-Business Transactions Certificate in Public Service

Entrance Requirements:

Bachelor's degree from a regionally accredited college or university

Type of Program:

Day and night (limited)

Type of Degree:

Certificate

Employment Opportunities:

Private law firms, corporate legal departments, real estate companies, mortgage companies

- This program will broaden the career specialty area of Paralegal students to include business transactions in law offices.
- This program is approved by the American Bar Association (ABA), is an institutional member of the American Association for Paralegal Education (AAfPE) and is a sustaining member of the South Carolina Upstate Paralegal Association (SCUPA).
- Unauthorized Practice of Law (UPL) Statement: Paralegals work under the supervision of a licensed attorney and are not authorized to practice law in South Carolina (S.C. Code § 40-5-310).
- Many of the courses in this program, particularly in the final two semesters, have prerequisites that must be completed with a "C" or better prior to enrollment. Please check with advisor to be certain classes are taken in the proper order.
- All candidates must meet the computer competency requirement by taking CPT 101 (Introduction to Computers), by transferring in an equivalent course taken within the last five years, or by passing the exemption exam at a cost to be assessed by the college.

Recommended Program Schedule

First Semester

LEG 121	Business Law I	3.0
LEG 132	Legal Bibliography (mandatory first semester)	3.0
LEG 135	Introduction to Law & Ethics (mandatory first semester)	3.0

Second Semester

LEG 214	Property Law	3.0
LEG 216	Administrative Law	3.0
LEG 233	Wills, Trusts, & Probate	3.0
	Paralegal Elective **	3.0

(Choose from list)

Third Semester

LEG 122	Business Law II	3.0
LEG 234	Title Examination Procedures I	3.0
LEG 252	Business Applications	3.0

Total credit hours 30.0

Note: Please contact your advisor for recommended evening schedules.

** LEG Electives:

LEG 120	Torts	3.0
LEG 213	Family Law	3.0
LEG 250	Internship for Paralegal	3.0
LEG 270	Paralegal Certification Preparation	3.0