

Health Information Management Associate in Health Sciences

Entrance Requirements:

Acceptable ASSET or COMPASS score

Type of Program:

Phase I – Day, night, or weekend

Phase II – Day only

Type of Degree:

Associate degree

Professional Credentials:

Registered Health Information Technician (RHIT)

subject to passing national exam

Program Accreditation:

Commission on Accreditation for Health Informatics
and Information Management Education (CAHIIM)

Employment Opportunities:

Acute care facilities, ambulatory health care
facilities, industrial clinics, state and federal health
agencies, long-term healthcare facilities, insurance
companies, law practices

- This program represents a continuum of practice concerned with health-related information and the management of systems to collect, store, process, analyze, disseminate and communicate information related to the research, planning, provision, financing and evaluation of health care services.
- This program is designed as a One-Plus-One program. Phase I includes all of the general education and related course work and may be completed at Greenville Tech or any articulating college. Upon completion of all Phase I courses, qualified students apply to Phase II, which includes all of the Health Information course work.
- Phase II is only available at Greenville Tech's Greer Campus.
- Students from articulating colleges must be able to travel to and/or locate accommodations near the Greer Campus.
- Clinical assignments are required in Phase II and may require travel outside the Greer/Greenville area. Students are expected to be able to travel and arrange accommodations at those assignments.
- Graduates are eligible to sit for the national certification examination for Registered Health Information Technicians administered by the American Health Information Management Association.
- Phase I admission requirements: (Phase I includes all of the general education and related course work and may be completed at Greenville Tech or any articulating college)
 - Have met the specific program requirements outlined in Health Sciences/Nursing admissions requirements, excluding the physical exam. Prior to acceptance

in Phase II, students must meet the specific program requirements outlined in Health Sciences/Nursing admission requirements.

- Have completed one high school unit of algebra and biology with a grade of “C” or higher.
- Have attended a Career Talk session for the major.
- Have acceptable ASSET or COMPASS score.
- **Phase II admission requirements:**
 - Meet all requirements of Phase I.
 - Have attended a Career Talk session for the major.
 - Complete and submit the application for Phase II during the published window period (included in Career Talk packet).
 - Attain a minimum cumulative GPA of 2.50 for all Phase I courses and have passed all Phase I courses with a grade of “C” or higher.
 - Complete all Phase I courses. (Humanities elective may be taken in Phase II)
 - Biophysical Sciences courses must be completed within five years of entering Phase II. BIO 112 may be taken to validate an expired Biology course.
 - Submit a physical exam form with documentation of required immunization. (See details in Health Sciences/Nursing admission requirements.)
 - Submit a signed criminal background release form.
 - Complete Greenville Tech’s “preclinical orientation” training.
- To graduate with an associate degree, candidates must meet the computer competency requirement by taking CPT 101 (EGR 130 may be substituted with departmental approval) or by passing the exemption exam at a cost to be assessed by the college.
- Before beginning clinicals
 - Have a negative 10-panel drug screen.
 - Have a crime-free criminal background report.
 - Students must be able to attend all clinical experiences.

Recommended Program Schedule

PHASE I

First Semester – Fall

AHS	102	Medical Terminology*	3.0
BIO	210	Anatomy & Physiology I*	4.0
CPT	101	Introduction to Computers	3.0
ENG	101	English Composition I*	3.0
MAT	109	College Algebra with Modeling*	3.0
		or	
MAT	120	Probability & Statistics*	

Second Semester – Spring

AHS	147	Clinical Pharmacology	3.0
BIO	211	Anatomy & Physiology II*	4.0
ENG	102	English Composition II*	3.0

PSY	201	General Psychology*	3.0
SPC	205	Public Speaking*	3.0
		Humanities Elective*/**	3.0

PHASE II

Third Semester - Fall

HIM	101	Introduction to Health Information	1.0
HIM	102	Introduction to Coding & Classification Systems	1.0
HIM	110	Health Information Science I	3.0
HIM	135	Medical Pathology	3.0
HIM	266	Computers in Healthcare (Above five courses taught in first ten weeks of the semester)	3.0
HIM	163	Supervised Clinical Practice I (Above course taught in the last four weeks of the semester)	3.0

Fourth Semester – Spring

HIM	115	Medical Records and the Law	2.0
HIM	215	Registries and Statistics	3.0
HIM	216	Coding and Classification I	3.0
HIM	265	Supervisory Principles Humanities Elective*/**	3.0

Fifth Semester – Summer

HIM	120	Health Information Science II	3.0
HIM	225	Coding & Classification II (Above two courses taught in the first six weeks of the semester)	3.0
HIM	164	Supervised Clinical Practice II (Above course taught in the last four weeks of the semester)	3.0

Total credit hours **69.0**

* General Education course

** Elective can be taken in Phase I or Phase II.

Only one elective is required.

Note: Please contact your advisor for other program options.