



**OFFICE OF STUDENT RECORDS  
INFORMATION RELEASE AUTHORIZATION**

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), when a student reaches the age of 18 or is attending an institution of post secondary education at any age, the rights of access to student records “transfer from the parents to the student” and the student as the sole right to his/her educational records – **UNLESS** the parents submit verification that they claimed the student as a dependent on their most recent Federal Income Tax return **OR** the student submits written authorization to release information to their parents to the Office of Student Records. This form is in effect for one semester.

Student Name: \_\_\_\_\_ SS#/ID \_\_\_\_\_ Date \_\_\_\_\_

*I hereby give my permission for the following information to be released to the person indicated on this form:*

- Grade reports
- Admissions information
- Registration for courses
- Transcript requests
- Verifications
- In-school deferment
- Billing (amounts, due dates, status of account)
- Financial aid
- Veteran’s affairs
- Other

*By signing this form, I understand that I am authorizing Greenville Technical College (GTC) to release the indicated information to the person specified below:*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Relationship: \_\_\_\_\_

*This agreement will remain in effect for one academic semester.*

**Student Signature/Date** \_\_\_\_\_

I wish to rescind the above release authorization.

Signature/Date \_\_\_\_\_