

Medical Scribe Specialist Certificate in Applied Science

Mission Statement:

The mission of the Medical Scribe Specialist program at Greenville Technical College is to provide our graduates with the skills and knowledge required by our community of employers to perform the varied functions required of the medical scribe.

Entrance Requirements:

Students must be a certified medical assistant or have an associate degree in a related healthcare field, or relevant experience in medical records documentation prior to acceptance into the program. The program director must review documentation of current credential, related work experience or degree, to determine if it meets program entrance requirements.

Type of Program:

Day or Evening, online with required face-to-face clinical experiences

Professional Credentials:

Recommended: Certified Medical Scribe Specialist – CMSS (subject to passing certification exam)

Other professional medical scribe credentials are available to graduates.

Employment Opportunities:

Medical practices, hospital-based outpatient clinics, ambulatory surgery centers, and emergent care

- This program will prepare students to accurately perform real-time documentation of provider-patient encounters at the point of service and input physician-communicated information into the electronic health record while under the constant supervision of the medical provider.
- The program has specific admission requirements that are listed below.
- Students must meet college admission requirements.
- Students must meet with program director to review and approve program entrance requirements prior to registering for program-specific courses.
- Students accepted for entry into the Medical Scribe Specialist program are required to
 - Pay a non-refundable \$100 deposit fee to secure seat in the program.
 - Complete a criminal background report. A crime free report is required for mandatory practicum experiences. Students may be subject to more than one background check during the program based on affiliate requirements.
 - Attend the mandatory program orientation
- During the program, students must successfully maintain
 - A negative 10-panel drug screen
 - Documentation of current Healthcare Provider BLS/CPR certification
 - A current physical exam and all required immunizations.
 - Attestation to required program technical standards
 - A signed statement of understanding regarding policies, procedures, and requirements of the program
 - Additional crime-free criminal background reports, as required by practicum sites
- Unpaid practical experience is a component of this major. Students may not be compensated in any form for practical experiences. Students are responsible for their own transportation to and from the practicum sites. Students must be able to attend all required practicum hours.
- Prior to practicum placement, students are responsible for completing all required Healthstream training modules and ensuring all practicum-specific requirements are completed.
- A minimum grade of "C" is required to successfully pass MED courses.

Prerequisite courses:

Prior to entry into the Medical Scribe courses, students must complete the following prerequisites with a grade of "C" or better in all individual courses:

AHS	102	Medical Terminology	3.0
BIO	112	Basic Anatomy & Physiology*	4.0
ENG	165	Professional Communications*	3.0

Recommended Program-Specific Course Schedule (removed First and Second Semester)

HIM	101	Introduction to Health Information**	1.0
HIM	102	Introduction to Coding & Classification Systems	1.0
MED	126	Introduction to the Medical Scribe Profession	2.0
MED	127	Pathophysiology for the Medical Scribe	3.0
MED	154	Medical Scribe Practicum I	2.0
MED	155	Medical Scribe Practicum II	2.0

Total Required Credit Hours: 21.0

* General education course

**Students taking online courses for the first time must enroll in COL 111 E-Learning Success prior to, or at the same time as, their first online course. HIM 101, HIM 102, MED 126 and MED 127 are program-specific online courses.

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