



DEAR INTERNATIONAL STUDENT:

Thank you for your interest in attending Greenville Technical College. The Admissions Office is pleased you are requesting more information on the International Student process. You can also visit our site at www.gvltec.edu.

International Students may choose from our Associate Degree programs which are divided into two categories:

1. **The Arts and Sciences division** parallels the first two years of a university program. Complete your freshman and sophomore years at Greenville Technical College and then transfer to a university to complete requirements for a bachelor's degree in a major of your choice.
2. **Two-year Associate in Applied Science degrees** includes programs in the Business, Public Service, Health and Wellness, Industrial and Engineering Technologies divisions. These are not part of a university degree program; instead they are for the person who wants a two-year education to prepare them for a specific career.

Admission Requirements for International Students (please note submission deadlines on next page)

1. **Admissions Application** - Submit a completed application at <http://gvltec.edu/apply>. A social security number is not needed to submit an online application.
2. **Photo** - A recent passport-size photograph. travel.state.gov/content/passports/en/passports/photos/photos.html
3. **Copy of Current Passport** - Valid for at least 6 months. Passport must always be kept current.
4. **English Proficiency** - If English is not your native language, you must provide proof of English proficiency with either of the three options below:
 - a. Submit qualifying English Language test reports (either TOEFL or IELTS). Scores valid two years from test date.
 - TOEFL score 61 or higher Internet version (score of 15 in each section) or 500 paper version (score 50 in each section). Visit www.toefl.org to schedule in your area.
 - IELTS: Score band 6 or higher (score of 5.5 in each section). Visit www.ielts.org to schedule.
 - b. Students transferring from **AGAPE** or **ELS** language schools, please refer to their websites to learn more about our transfer agreements: <http://www.aeliusa.com> or <https://www.els.edu>. These transfer students must also place into at least Reading 100 and English 100 with the Greenville Technical College placement tests.
 - c. Students with **U.S. college credits** may be able to use transfer college level English (not ESL) in lieu of testing.
5. **Proof of High School** - Provide documentation certifying that you have successfully completed a secondary education program equal to a U.S. high school diploma. Documentation must be evaluated by World Educational Services (www.wes.org) or Joseph Silny (<http://www.jsilny.com>) credential evaluation agencies. College coursework taken overseas must also be evaluated with the above agencies to be considered for credit.
6. **If you are transferring from another US college or university** – Submit 1) official college transcripts, 2) copy of I-20 from previous college, and 3) 'Transfer Eligibility Form' completed by International Advisor at that school.
7. **Financial Support** - Submit the completed Affidavit of Support and Certification (page 4-5), and present official documentation of financial support in the amount of \$ 28,300.00 US dollars. If you have been offered local room and board, please inquire about the 'Room and Board Affidavit'. If you wish to bring your spouse and/or children, a larger amount must be certified by an additional \$3,000 for your spouse and \$2,500 per child.
8. **Medical Insurance** - U.S. medical costs are very high. You will be required at all times to carry valid medical insurance. Verification of coverage to begin on your college start date must be provided prior to acceptance.
9. **Two-semester tuition deposit** - Once all necessary documents are submitted, you will be required to make a deposit of \$ 8,550.00 U.S. (subject to change) payable to Greenville Technical College. This deposit can be used for your first semester tuition with the remaining amount held in your student account and applied to your last semester. Any remaining balance is fully refundable. If for any reason you are not able to attend, or transfer before using deposit, it will be fully refunded.

Submitting International Student Paperwork to Greenville Technical College

All documents must be originals, mailed together and addressed to the International Student Advisor. Once all documents are received, a decision will be made as to whether or not this institution can assist you in continuing your education in the United States. **We suggest you make copies of all documents you send to Greenville Tech.**

Admissions Deadlines for International Students

- Students applying for the **Fall semester** must submit all documentation by **May 1**.
- Students applying for the **Spring semester** must submit all documentation by **October 1**.
- Students applying for the **Summer semester** must submit all documentation by **February 15**.

When all admissions requirements have been completed, a form I-20 will be issued to you.

After receiving the I-20, the student will need to pay the \$200 SEVIS fee directly to United States Citizenship and Immigration Services. A student who has paid the fee once will not need to pay it again. Go to www.fmjfee.com to pay the fee. Be sure to print a receipt!

Additional Information

Health Science and Nursing Programs

Acceptance to the college does not guarantee admission to any Health Sciences or Nursing program, as these programs have additional admissions requirements that must be met. Students are encouraged to obtain criteria used for competitive admissions for their program of interest.

Housing

The Greenville Tech Foundation Inc. offers student housing. The garden-style apartments are adjacent to the College's Barton Campus. Every student enjoys a private bedroom with up to three roommates sharing a furnished apartment that includes living and dining space and a fully-equipped kitchen. The clubhouse includes a game room, fitness center, computer lab, and vending area. Greenville Tech student housing has additional admissions requirements. Please contact the housing office at (864) 972-0535 or <http://gtechhousing.com/>

Transportation

You will be responsible for providing your own transportation to and from college. There is only limited public transportation in the area. You may wish to purchase a second-hand car for personal transportation. If you purchase a car, you will be required to purchase auto insurance. Premiums range from \$500.00 - \$1,200.00. Some students purchase bicycles or mopeds instead of a car if living close to the college or in campus housing.

Requirements for Maintaining Student (F-1) Status

As a student attending a U.S. college on an F1 visa, the Citizenship and Immigration Services of the United States stipulates that you abide by the following regulations in order to maintain your legal visa status:

1. You must have a passport that is kept valid and current at all times.
2. Continue to carry a full course of study. You must be enrolled in 12 credit hours for the entire semester. Only one distance learning/online course (3 credit hrs) may be applied to the minimum 12 credit hours required.
3. You are allowed to accept part time **on-campus** employment only. Unauthorized employment is considered a violation of status by the United States Citizenship and Immigration Services.
4. Immediately report any address changes to the Designated School Official (DSO), so it can be updated with the U.S. Department of Homeland Security.
5. You must enroll in the courses scheduled by your Academic Advisor and only in your program of study.
6. Attend the school that you were authorized to attend. When you enter the U.S. using the I-20 of one school and attempt to attend another, you are committing an unlawful act and are in violation of your visa status.
7. Depart the U.S. by the anticipated completion date shown on Form I-20 (no more than 60 days after graduating from your program), or apply to the DSO for a program extension. School transfer process must be started prior to end of current program.

Estimate of Student Expenses for One Year

ACADEMIC EXPENSES

Budget represents expenses for one year, based upon a 72 credit hour program (programs vary). Summer attendance is not required, but in order to complete a 72 credit hour program in two years, a student would need to take 36 credit hours per year. Many students prefer taking a few summer classes rather than 18 credit hours for Fall and Spring semesters.

Tuition - includes student and technology fees

Fall Semester - 15 credit hours	\$5,310.00
Spring Semester - 15 credit hours	\$5,310.00
Summer Semester – 6 credit hours	\$2,175.00

Tuition total - per year \$ 12,795.00

Lab Fees (estimated)	\$50.00
Books (estimated)	\$2,105.00
Supplies (estimated)	\$300.00

Total Estimated Education Cost Per Year \$ 15,250.00

LIVING EXPENSES

Rent - 12 months @ \$600/month	\$ 7,200.00
Utilities - 12 months @ \$100/month	1,200.00
Food - 12 months @ \$200/month	2,400.00
Medical Insurance*	550.00
Personal Expenses	400.00
Transportation**	1,300.00

Total Estimated Living Expenses Per Year \$ 13,050.00

TOTAL \$ 28,300.00

* Medical insurance is required for all international students. Greenville Technical College does not offer this insurance; however, brochures from various companies are available. Medical insurance must be valid prior to registration.

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AFFIDAVIT OF SUPPORT

Please indicate the source and amount of funds available for your first academic year in U.S. dollars (minimum of \$28,300.00).

\$ _____ **PERSONAL FUNDS** - submit an original bank statement or similar documents.

\$ _____ **SCHOLARSHIP**- If you have a scholarship or financial support from an organization, we need a Letter of Financial amount addressed to Greenville Technical College. The letter must state the period of coverage.

\$ _____ **FAMILY OR OTHER SUPPORT** - Provide the following statement signed by the person who is responsible for your expenses while you are at Greenville Technical College.

This is to certify that the supplied information is true and accurate. The funds must be made available and provided as specified.

Signature of person supplying financial funds: _____

Printed Name of person supplying financial funds: _____

Relationship of Sponsor to Applicant _____

Address _____

MUST BE COMPLETED BY A BANK OFFICIAL

In compliance with the request of our depositor, we state that on the close of business day (date) ___/___/20___, the deposit balance to the credit of the above-named individual as shown in our records is currently the following amount in U.S. dollars \$ _____. This account was opened on the following date ___/___/_____. To the best of our knowledge of the banking laws of this country, these funds may be sent to your college to support the educational needs of the above-named student in the United States.

Signature of Bank Official _____

Bank Official Name (please print) _____

Title _____

Name of Bank _____

Address of Bank _____

Date _____

Place Bank Seal here



CERTIFICATION

I, (print name) _____ certify that the total amount of money that I have available for my first academic year of study at Greenville Technical College in Greenville, SC is \$28,300.00 U.S., and that the total amount available for each subsequent year of study amounts to \$28,300.00 U.S. **I WILL HAVE SUBSTANTIAL FUNDS AVAILABLE FOR MY IMMEDIATE EXPENSES UPON ARRIVAL.** Further, I certify that the above information provided is correct and complete and that I shall not require additional financial assistance from Greenville Technical College.

Student's Signature _____ Date _____

Again, you are reminded that an I-20 form will not be issued until you have completed all admissions requirements. Failure to complete the Admissions paperwork will result in all paperwork being returned to you for completion and resubmission to the Admission Office.



Student Information Form

Student name: _____

Home Country Address: _____

Phone # (including country code, if necessary): _____

Emergency Contact Person: _____

Emergency Contact Address: _____

Emergency Contact Phone #: _____



Office of International Student Admissions

Transfer Eligibility Form

Non-immigrant international students who are applying to Greenville Technical College and currently attending another college or university in the United States must submit a Transfer Recommendation Form to the International Student Advisor. Students should complete the top portion of the form and the International Student Advisor at the current school should complete and sign the bottom of the form. A copy of your latest I-20 and the I-94/visa page from your passport should be included when returning the form.

To be completed by the student

Name (*Last*) _____ (*First*) _____ (*MI*) _____ Email address _____

Mailing address _____

Current Visa Status _____ SEVIS Number _____ I-94 expiration date _____

Institution transferring from _____ Expiration date of previous I-20 _____

Indicate the term and year you wish to enter Greenville Technical College: Fall _____ Spring _____ Summer _____

Signature of Student _____ Date _____

To be completed by the International Student Advisor

Is the student currently in status with INS? _____

Is the student in good academic standing at your institution? _____

Was the student enrolled full-time last semester/current semester? _____

Does the student have any remaining balance owed to your school? _____

Has the student been authorized for work or practical training? _____

If yes, please specify type of work and dates _____

Other remarks: _____

Date to be released in SEVIS _____

Signature of School Official _____ Name and Phone Number _____

Institution Name and Address _____

Please return this form to the International Student Admissions Officer

MS 6035 Post Office Box 5616 · Greenville, South Carolina 29606-5616
(Phone) 864-250-8000 (Fax) 864-250-8534

INTERNATIONAL STUDENT CHECKLIST

- Completed Application
- Recent Photo (Passport size - travel.state.gov/content/passports/en/passports/photos/photos.html)
- Copy of passport (valid for at least 6 months)
- Proof of English Proficiency: (see page 1)
- Documentation of high school graduation (wes.org or Jsilny.com)
- Documentation of College Transcript(s) if applicable
- Affidavit of Support (Financial Support)
- Certification Page
- Home Country Address
- Verification of Valid Medical Insurance
- \$8550.00 deposit (to be applied to first and last semesters)
- If transferring, copy of I-20 from current College/University
- If transferring, Transfer Eligibility Form signed by current School Official
- Sevis fee paid after student receives their I-20
- After arrival, print a copy of your I-94

Once you have completed the above steps, the I-20 process begins. Mail documents to:

**Greenville Technical College
Admissions Office
International Student Advisor
MS 6035
P.O. Box 5616
Greenville, SC 29606**

Contact Information

Email: InternationalAdmissions@gvltec.edu
Call: (864) 250-8000 and ask for International Admissions