



**OFFICE OF STUDENT RECORDS
DUAL ENROLLMENT/EARLY COLLEGE RELEASE OF INFORMATION (FERPA)**

In accordance with the Family Educational Rights and Privacy Act of 1974 (FERPA), when a student reaches the age of 18 or is attending an institution of post-secondary education at any age, the rights of access to student records "transfer from the parents to the student" and the student as the sole right to his/her educational records – **UNLESS** the parents submit verification that they claimed the student as a dependent on their most recent Federal Income Tax return **OR** the student submits written authorization to release information to their parents to the Office of Student Records.

Student Name: _____ **Birth Date:** _____ **Academic Year:** _____

I hereby give my permission for the following information to be released to the person indicated on this form:

- Grade Reports
- Attendance
- Admissions Information
- Registration for Courses
- Verifications
- Billing (amounts, due dates, status of account)
- Academic Misconduct (disciplinary)

By signing this form, I understand that I am authorizing Greenville Technical College (GTC) to release the indicated information to my parent and/or High School specified below:

High School Counselor: _____

High School Name: _____

High School Address: _____

Parent Name(s): _____

Address: _____

By signing this form, you are giving the High School listed above permission to register, withdraw and adjust academic courses as necessary for your student. This agreement will remain in effect until the requestor cancels it in writing at the Registrar's office.

Parent Signature: _____ Date: _____

Student Signature: _____ Date: _____