



## Early College Enrollment Form Instructions for Completing

The entire form including steps 1 and 2 must be completed along with all required paperwork and documentation in order to being registered for classes. GTC Academic Advisors are not responsible for suggesting or choosing classes.

**Step 1: Student and Parent** – This portion of the form is to be completed neatly in black or blue ink by the student and parent. Please confirm that the Social Security number you provide is as it appears on the student’s Social Security card. Once the student has completed his/her portion of the form, take the form to the high school counselor.

- **After the high school counselor has completed his/her portion of the form, it is the student’s responsibility to submit the Enrollment form and any other requested information to 1 of the 4 following GTC locations:** The GTC Admissions Office located in the Admissions and Registration Center (ARC) at McAlister Square in Greenville, Student Services at the Brashier campus in Simpsonville, Benson Campus in Greer, or Northwest Campus in Berea. Admissions officers will process the form. (Notes: Students taking GTC classes at a Career Center will submit their completed enrollment forms to their assigned College and Career Academy personnel. Charter School students must submit their application to the appropriate high school counselor).
- **After the student’s information has been processed with Admissions, the student will then register for classes by meeting with an Academic Advisor at 1 of the 4 following GTC locations:** The Advising Center located in the Admissions and Registration Center (ARC) at McAlister Square in Greenville, an advisor located in Student Services at the Brashier campus in Simpsonville, Benson Campus in Greer, or Northwest Campus in Berea. Keep in mind some advisors may request a scheduled appointment. (Note: Students taking GTC classes at a Career Center will submit their completed enrollment forms to their assigned College and Career Academy personnel.)
- **Payment for applicable tuition and fees is made to the Business Office at any of the 4 GTC locations referenced above.**

**Step 2: High School Counselor** – The student’s high school counselor will complete this portion of the form in its entirety. If the student meets the testing requirement as indicated below, these scores are to be attached to the form.

- **SAT Critical Reading score of 480, Math score 480-540**
- **ACT English score of 19, Math score of 19-22**

Below is a sample list of general education courses taken by high school students interested in transferring to a four-year college or university. Students are responsible for checking with the institution to which they plan to transfer to determine the transferability of any course taken at GTC. For a complete list of course offerings, you can access the current college catalog by visiting: [www.gvltec.edu/catalog/](http://www.gvltec.edu/catalog/).

ENG 101 – English Composition I	MAT 109 – College Algebra with Modeling
ENG 102 – English Composition II	MAT 110 – College Algebra
ART 101 – Art History & Appreciation	MAT 111 – College Trigonometry
MUS 105 – Music Appreciation	MAT 120 – Probability & Statistics
HIS 101 – Western Civilization prior to 1689	MAT 140 – Analytical Geometry & Calculus I
HIS 102 – Western Civilization post 1689	MAT 141 – Analytical Geometry & Calculus II
HIS 201 – American History: Discovery – 1877	PSY 201 – General Psychology
HIS 202 – American History: 1877 – Present	SOC 101 – Introduction to Sociology

Questions? See Greenville Technical College’s website: [www.gvltec.edu/early-college/](http://www.gvltec.edu/early-college/) or contact Erin Smith, Dean of Early College and Special Programs at (864) 250-6722 or email [erin.smith@gvltec.edu](mailto:erin.smith@gvltec.edu).

*Greenville Technical College provides equal opportunity and affirmative action in education and employment for all qualified persons regardless of race, color, religion, sex, national origin, age, disability, sexual orientation, or veteran status.*



# Early College Enrollment Form

**\*\*Complete in blue or black ink and PRINT legibly\*\***

The entire form including steps 1 and 2 must be completed along with all required paperwork and documentation prior to being registered for classes in order to be accepted by Greenville Technical College (GTC).  
GTC Academic Advisors are not responsible for suggesting or choosing classes.

## Step 1: Student and Parent

Student's Name (as it appears on the high school transcript): _____ <small>(Last) (First) (Middle)</small>	Date of Birth: ____ / ____ / ____ <small>(Month) (Day) (Year)</small>
Student Social Security: _____ - _____ - _____	*Gender: <input type="checkbox"/> Female <input type="checkbox"/> Male
Address: _____ City: _____ State: _____ Zip: _____	*Ethnic/Racial Group: <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Asian <input type="checkbox"/> Black <input type="checkbox"/> Hispanic <input type="checkbox"/> White
County: _____	High School/Career Center currently attending:
Parent Email: _____	Student's Home Phone: _____
Emergency Contact Name: _____	Emergency Contact Phone: _____
Home or Private School Association: _____ <small>(current membership required. Contact Admissions @ 250-8109 for acceptable associations prior to submitting this form)</small>	
Please check box if this applies to you: <input type="checkbox"/> <b>Yes, I am a student with a disability and I utilize an:</b> <input type="checkbox"/> IEP <input type="checkbox"/> 504 Plan.	

\*Voluntary information used to comply with Federal Reporting/Career Planning and has no effect on admission to the college.

GTC Initials	Action (X,A,D,W)	Year & Term <small>(ex. 2016 Fall)</small>	Course Prefix	Course #	Section #	Credit hrs.	Building # & Room #	Time	M	T	W	R	F

*I understand that the above individual will be enrolled in college curriculum courses and will abide by Greenville Tech course & student policies. I also understand that a state certified high school diploma or GED may be required to complete programs started in Early College course(s). Specific information on program requirements are available from the GTC advisor.*

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Step 2: For High School Counselor Only

Grade Level (during enrolled term):  Sophomore     Junior     Senior

Anticipated Graduation Year: \_\_\_\_\_

New or Returning Early College student?     New     Returning

High School Transcript is attached

**-AND-**

The Student must meet one of three test criteria (Attach copies of SAT or ACT):

SAT Critical Reading \_\_\_\_\_ Math \_\_\_\_\_ Test Date \_\_\_\_\_

ACT English \_\_\_\_\_ Math \_\_\_\_\_ Test Date \_\_\_\_\_

Compass | Asset | ACCUPLACER \_\_\_\_\_ Test Date \_\_\_\_\_

High School counselor (printed): \_\_\_\_\_

Signature & date: \_\_\_\_\_

Counselor Comments: \_\_\_\_\_

## For GTC Use Only

**Compass                      Asset                      ACCUPLACER**

Date Taken: \_\_\_\_\_ Date Taken: \_\_\_\_\_ Date taken: \_\_\_\_\_

Reading: \_\_\_\_\_ Reading: \_\_\_\_\_ Reading: \_\_\_\_\_

Writing: \_\_\_\_\_ Writing: \_\_\_\_\_ Writing: \_\_\_\_\_

Pre-Alg.: \_\_\_\_\_ Numerical: \_\_\_\_\_ Math: \_\_\_\_\_

Alg.: \_\_\_\_\_ Alg.: \_\_\_\_\_

Coll. Alg.: \_\_\_\_\_ Int. Alg.: \_\_\_\_\_

Trig.: \_\_\_\_\_ Coll. Alg.: \_\_\_\_\_

Legal Presence     Transcript     Exception Form

AS.SCI.JS    CAS.BMO6.JS    CAS.BSS7.JS    CAS.BPA7.JS

CAS.SAC6.JS    CAS.CAR7.JS    CAS.DCF6.JS    CAS.ECE7.JS

CAS.VET7.JS    CAS.WF7.JS    CAS.DEM7.JS    CAS.CPT7.JS

CAS.AVF6.JS    CAS.ABR7.JS    CAS.EE6.JS    \_\_\_\_\_

GTC representative initial & date: \_\_\_\_\_



## Early College Legal Status Verification Form

*(Please use blue or black ink, no pencil)*

Student's Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Career Center/High School: \_\_\_\_\_

Program/Major: \_\_\_\_\_

Date Received: \_\_\_\_\_

All students must be prepared to provide at least ONE of the following Documentation Types or Combinations as evidence of US Legal Presence.

- \_\_\_\_\_ Driver's License
- \_\_\_\_\_ Valid Learner's Permit
- \_\_\_\_\_ Valid SC State ID
- \_\_\_\_\_ Valid US Passport
- \_\_\_\_\_ Valid Permanent Residency Card
- \_\_\_\_\_ Valid federally-issued Visa and a current school-issued picture ID (verified through SAVE)
- \_\_\_\_\_ Valid Birth Certificate accompanied by a current school-issued picture ID

\_\_\_\_\_ Deferred Action Recipients: Please provide employment authorization card or approval letter from USCIS (I 797) along with a current school-issued picture ID

Copy Documentation Below: