



Program of Study Change Form

Name _____ Student ID# _____

Email: _____@my.gvltec.edu Contact Phone: _____

The changes on this form will not be processed unless it is accompanied by current photo ID.

Indicate change desired:

- Change Start Term: from _____ to _____
- Additional program (major) – **Justification Required**
- Change a program

Program to add	Degree Level (Associate, Diploma, Certificate)	Semester Effective	Program to close	Semester Effective

Reason for making program change:

- | | |
|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> Changed from certificate /diploma to associate degree <input type="checkbox"/> Need transferable courses <input type="checkbox"/> Chose the wrong program (major) when I applied <input type="checkbox"/> Was not accepted into a program (major) <input type="checkbox"/> Changed my mind after taking classes in the program (major) <input type="checkbox"/> Changed my mind after talking with advisor or instructor | <ul style="list-style-type: none"> <input type="checkbox"/> Changed my mind after using 'Career Coach' <input type="checkbox"/> Changed my mind after attending a Career Talk <input type="checkbox"/> Changed my mind after visiting Career Service <input type="checkbox"/> Program location is not convenient <input type="checkbox"/> Frozen program (no longer offered) <input type="checkbox"/> Other _____ |
|--|---|

If you are receiving Federal Student Financial aid (Pell grant, Work Study, loans, etc.), you will need to discuss changing your major and your financial aid status with financial aid staff.

Student Signature _____ **Date:** _____

Office Use Only:

Advising _____ Date: _____

Multiple Program Justification (if applicable):

Admissions: _____ Date: _____

Student Records: _____ Date: _____