



Greenville
Technical College

Invitation for Bid
AMENDMENT 1

Solicitation Number: GTC 19-07-263IFB
Date Issued: July 23, 2019
Amendment 1 Issued: August 2, 2019
Procurement Officer: Deborah McGowan
Phone: (864) 250-8180
E-Mail Address: Deborah.mcgowan@gvltec.edu
Mailing Address: PO Box 5616
Greenville, SC 29606

DESCRIPTION: **Janitorial Services- Center for Manufacturing Innovation (CMI)**

DEPARTMENT UNIT: **Property Management**

The Term "Offer" Means Your "Bid" or "Proposal". Your offer must be submitted in a sealed package. Solicitation Number & Opening Date must appear on package exterior. See "Submitting Your Offer" provision.

SUBMIT YOUR SEALED OFFER TO EITHER OF THE FOLLOWING ADDRESSES:

MAILING ADDRESS: Greenville Technical College
Purchasing – MS 1236
PO Box 5616
Greenville, SC 29606

PHYSICAL ADDRESS: Greenville Technical College
Bldg 123 Room 207
738 S. Pleasantburg Dr
Greenville, SC 29607

SUBMIT PROPOSAL BY (Opening Date/Time): 8/7/2019 @ 3:00 PM (See "Deadline For Submission Of Offer" provision)

QUESTIONS MUST BE RECEIVED BY: PASSED (See "Questions From Offerors" provision)

NUMBER OF COPIES TO BE SUBMITTED: One (1) original hard copy & one (1) hard copies marked CO

CONFERENCE TYPE:

Scheduled site visits no later than Tuesday, July 23, 2019 by 5:00pm.
To schedule site visit call Paul Snoad at 864-444-9560/864-236-6508. See section II.
INSTRUCTIONS TO OFFERORS -- B. SPECIAL INSTRUCTIONS for specific instructions.
(As appropriate, see "Conferences - Pre-Bid/Proposal" & "Site Visit" provisions)

LOCATION:

Center for Manufacturing Innovation
575 Millennium Blvd, Greenville, SC 29607

**AWARD &
AMENDMENTS**

Intent to Award scheduled to be posted **8/9/2019**. The award, this solicitation, any amendments, and any related notices will be posted at the following web address <http://www.gvltec.edu/purchasing>.

You must submit a signed copy of this form with Your Offer. By submitting a bid or proposal, You agree to be bound by the terms of the Solicitation. You agree to hold Your Offer open for a minimum of thirty (30) calendar days after the Opening Date. (See "Signing Your Offer" and "Electronic Signature" provisions.)

NAME OF OFFEROR (full legal name of business submitting the offer)	Any award issued will be issued to, and the contract will be formed with, the entity identified as the Offeror. The entity named as the offeror must be a single and distinct legal entity. Do not use the name of a branch office or a division of a larger entity if the branch or division is not a separate legal entity, i.e., a separate corporation, partnership, sole proprietorship, etc.
AUTHORIZED SIGNATURE (Person must be authorized to submit binding offer to contract on behalf of Offeror.)	DATE SIGNED
TITLE (business title of person signing above)	STATE VENDOR NO. (Register to Obtain S.C. Vendor No. at www.procurement.sc.gov)
PRINTED NAME (printed name of person signing above)	STATE OF INCORPORATION (If you are a corporation, identify the state of incorporation.)
OFFEROR'S TYPE OF ENTITY: (Check one) (See "Signing Your Offer" provision.) <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Other _____ <input type="checkbox"/> Corporate entity (not tax-exempt) <input type="checkbox"/> Corporation (tax-exempt) <input type="checkbox"/> Government entity (federal, state, or local)	

PAGE TWO (Return Pages One and Two with Your Offer)

HOME OFFICE ADDRESS (Address for offeror's home office / principal place of business) 	NOTICE ADDRESS (Address to which all procurement and contract related notices should be sent.) (See "Notice" clause) <hr/> Area Code - Number - Extension Facsimile <hr/> E-mail Address
--	--

PAYMENT ADDRESS (Address to which payments will be sent.) (See "Payment" clause) ___ Payment Address same as Home Office Address ___ Payment Address same as Notice Address (check only one)	ORDER ADDRESS (Address to which purchase orders will be sent) (See "Purchase Orders and "Contract Documents" clauses) ___ Order Address same as Home Office Address ___ Order Address same as Notice Address (check only one)
--	---

ACKNOWLEDGMENT OF AMENDMENTS							
Offerors acknowledges receipt of amendments by indicating amendment number and its date of issue. (See "Amendments to Solicitation" Provision)							
Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date	Amendment No.	Amendment Issue Date

DISCOUNT FOR PROMPT PAYMENT (See "Discount for Prompt Payment" clause)	10 Calendar Days (%)	20 Calendar Days (%)	30 Calendar Days (%)	___ Calendar Days (%)
--	----------------------	----------------------	----------------------	-----------------------

PREFERENCES - A NOTICE TO VENDORS (SEP. 2009): On June 16, 2009, the South Carolina General Assembly rewrote the law governing preferences available to in-state vendors, vendors using in-state subcontractors, and vendors selling in-state or US end products. This law appears in Section 11-35-1524 of the South Carolina Code of Laws. A summary of the new preferences is available at www.procurement.sc.gov/preferences. ***ALL THE PREFERENCES MUST BE CLAIMED AND ARE APPLIED BY LINE ITEM, REGARDLESS OF WHETHER AWARD IS MADE BY ITEM OR LOT. VENDORS ARE CAUTIONED TO CAREFULLY REVIEW THE STATUTE BEFORE CLAIMING ANY PREFERENCES. THE REQUIREMENTS TO QUALIFY HAVE CHANGED. IF YOU REQUEST A PREFERENCE, YOU ARE CERTIFYING THAT YOUR OFFER QUALIFIES FOR THE PREFERENCE YOU'VE CLAIMED. IMPROPERLY REQUESTING A PREFERENCE CAN HAVE SERIOUS CONSEQUENCES.*** [11-35-1524(E)(4)&(6)] **Does not apply for this solicitation**

PREFERENCES - ADDRESS AND PHONE OF IN-STATE OFFICE: Please provide the address and phone number for your in-state office in the space provided below. An in-state office is necessary to claim either the Resident Vendor Preference (11-35-1524(C)(1)(i)&(ii)) or the Resident Contractor Preference (11-35-1524(C)(1)(iii)). Accordingly, you must provide this information to qualify for the preference. An in-state office is not required, but can be beneficial, if you are claiming the Resident Subcontractor Preference (11-35-1524(D)).

IS NOT VALID IN REQUEST FOR PROPOSALS (RFP)

___ In-State Office Address same as Home Office Address
 ___ In-State Office Address same as Notice Address (check only one)

NOTICE – Amendment # 1
Solicitation GTC 19-07-263IFB

AMENDMENTS TO SOLICITATION (JAN 2004)

All actual and prospective Offerors should monitor the following web site for the issuance of Amendments: www.gvltec.edu/purchasing (a) The Solicitation may be amended at any time prior to opening. (b) Offerors shall acknowledge receipt of any amendment to this solicitation (1) by signing and returning the amendment, (2) by identifying the amendment number and date in the space provided for this purpose on Page Two, (3) by letter, or (4) by submitting a bid that indicates in some way that the bidder received the amendment. (c) If this solicitation is amended, then all terms and conditions which are not modified remain unchanged. [02-2A005-1]

The Following Terms And Conditions Have Been amended:

Vendor Question;

1. Are your current night cleaners working FT or PT?

GTC Response;

1. GTC is unsure if cleaning staff working nights are working full time or part time.

Vendor Question;

2. Is the present contract the same as to specifications? What is the current price?

GTC Response;

2. *There are differences in specifications between previous and current solicitations. Previous solicitation can be accessed through Greenville Tech's procurement page archived posts : <https://www.gvltec.edu/purchasing/archive.html>. Vendor can and should read and compare the two solicitations. \$109,634.04 annually*

Vendor Question;

3. The Lower Level Floor plan shows a significant unmarked corridor within the High Bay area that is not cleaned by GTC. Is this correct? How wide is that corridor?

GTC Response;

3. *Yes, the corridor you're referring to is part of this solicitation and the width varies. Please see the two attached pictures. There is a concrete expansion joint in the floor centered in the middle of the picture. This expansion joint runs the length of the two high bays. To the right of this expansion joint is the area GTC will be responsible for cleaning. To the left of the expansion joint is part of the scope of work for this solicitation which includes wash sinks, garbage cans, classrooms, restrooms, offices, additional hallways, etc.*

Vendor Question;

4. On the North End of the lower level is an auto shop. Is this area to be cleaned by the contractor?

GTC Response;

4. *Yes, this area is part of this solicitation. The area you are referring to is a Clemson*

Research Center. Within this area is Clemson Vehicle Assembly Center (Clemson VAC) and is included in this solicitation.

Vendor Question;

5. Another part of the North End of the lower level is blocked off for construction. When will that be back in service?

GTC Response;

5. Projected opening January 2020. What will it be? Clemson Composite Lab Will it be cleaned by the contractor? Yes Will there be a price adjustment? This area is included in this solicitation.

Vendor Question;

6. Many rooms were locked on our tour. Are there rooms which will not be regularly cleaned? If so, please provide a list.

GTC Response;

6. All areas of CMI will be kept clean at APPA leave 1 standards with the exception of the two high bays as noted as well as data rooms and mechanical rooms. Data rooms and electrical/mechanical rooms have restricted access cannot be accessed and are not part of this solicitation. Rooms with restricted access: 129, 127, 155, 191, 207, 229 and 254. Two electrical rooms and one elevator room are label as such but do not have an assigned room number.

Vendor Question;

7. Regarding the specification for interior glass - Does this include the interior of building exterior windows?

GTC Response;

7. Yes, the interior side of building glass is part of this solicitation up the height specified.

Vendor Question;

8. Bid are due on 8/7. Award will be announced on Friday, 8/9. Estimated start date is Monday, 8/12. How firm is this start date?

GTC Response;

8. The timeline in place based on when the current contract ends. 8/14/2019

Vendor Question;

9. Exterior balcony, decks, sidewalks adjacent to building are not listed. Please confirm that they are not to be maintained by the contractor.

GTC Response;

*9. **Two exterior balconies and furniture are included in this solicitation.** Sidewalks are not included.*

Vendor Question;

10. Ratio of women to men---Regards to toiletry usage

GTC Response;

10. Greenville Tech will provide toiletry items as noted in IFB, pages 9 and 11

Vendor Question;

11. Ratio of floor surfaces (square foot percentage of carpet, VCT etc.)

GTC Response;

11. Unknown

Vendor Question;

12. Are there specifications as to product type Ex: Antibacterial soap, green cleaning products, type of paper products, liner type?

GTC Response;

12. Hand soap, paper products and liners are provided by Greenville Tech as noted in IFB pages 9 and 11. On page 11 it is noted: Vendor will employ "green" cleaning methods, products and equipment. Vendor will use cleaning products that are considered to be environmentally friendly.

Vendor Question;

13. Incumbent service provider?

GTC Response;

13. GCA Educational Services, Inc.

Vendor Question;

14. Previous Contract Value?

GTC Response;

14. \$109,634.04

Vendor Question;

15. Are the cleaning specifications different from previous contract to CURRENT solicitation?

GTC Response;

15. Yes, there are differences in specifications between previous and current solicitations. Previous solicitation can be accessed through Greenville Tech's procurement page archived posts : <https://www.gvltec.edu/purchasing/archive.html>. Vendor can and should read and compare the two solicitations.

Vendor Question;

16. Who is the current contractor and the current contract amount?

GTC Response;

16. GCA Educational Services, Inc. \$109,634.04 annually

Vendor Question;

17. Is the expected start date actually Aug 12 since the award date Aug 9?

GTC Response;

17. The award date is the 9th with the contract to become effective on the 15th.

Vendor Question;

18. Scope of work does not address carpet cleaning or floor strip & wax is that something that will be required?

GTC Response;

18. Vendor will actively clean spills and stains in carpeted areas of CMI. Building wide carpet cleaning will be scheduled as needed by Greenville Tech by a vendor of our choosing and paid separately. There is no flooring in CMI that requires stripping and waxing

Vendor Question;

19. Will our team be asked to replace blown light bulbs, or are we only to report non-working lights to Paul or someone on his team?

GTC Response;

19. Vendor will not replace blown/burned out light bulbs. Report non-functioning lights to building manager for repair by GTC maintenance.

All other terms and conditions remain the same.

Please continue to monitor www.gvltec.edu/purchasing for further notifications.

End of Amendment # 1